

Bylaws of East Allegheny Youth Sports Corporation (EAYSC) dba East Allegheny Youth Sports Competition Cheer (EAYSCC)

ARTICLE I – NAME AND LOCATION

Section 1 – Name

The name of the governing organization shall be the East Allegheny Youth Sports Corporation (EAYSC), known as the Governing Board, with our organization dba East Allegheny Youth Sports Competition Cheerleading, herein after referred to as “the Association”.

Section 2 – Location

The Governing Board (Article III) of EAYSC shall have full power and authority to select and change the principle office location of the Association from one location to another so long as the principle office remains within the borders of the East Allegheny School District. The principal address MUST be a physical location. A Post Office Box should not be considered a physical address.

Effective June 30, 2016 the original physical address of EAYSC shall be 1985 Lincoln Way, Suite 23 #275, White Oak, PA 15131.

Effective March 14, 2018, the physical address of EAYSC was changed to be 301 Station Street, Wilmerding, PA 15148.

ARTICLE II – MISSION

Section 1 – Mission Statement

The Association is a non-profit organization focused on the development of a child through training in and around the East Allegheny School District within the greater Metropolitan Area of Pittsburgh, Pennsylvania.

Our mission is to provide a professional, safe, and positive cheer environment while developing talented youths. We strive to develop the children to make them capable of competing at the highest levels of competitive youth cheerleading.

We seek to provide an equal opportunity for all cheerleaders to participate in a competitive environment that develops their skills, knowledge, and appreciation for the sport by incorporating the best training, structure, and development through positive coaching.

Via experiences derived, we strive to help a cheerleader mature as people and will encourage the development of important life skills such as good sportsmanship, team work, goal setting, and fair play.

ARTICLE III – BOARD OF DIRECTORS

Section 1 – Governing Board

- I. Director
- II. President
- III. Vice President

- IV. Secretary
- V. Treasurer
- VI. General Manager

Section 2 – Director Nominations and Election

- a.** The Director is voted on in accordance to the bylaws of the Ease Allegheny Youth Sports Cooperation. The eligible party will govern over the entire Association.
- b.** An eligible person will represent an individual who served AT LEAST a full 2 year term as President.
- c.** Notification of willingness to serve must be presented in writing to the Board of Directors between January 1 and March 15 of any calendar year. The candidate must also submit updated background check documentation. Any candidate that has an unfavorable background check WILL NOT be considered for the Director position.
- d.** Election of the Director will take place at the May Board Meeting. The new Director shall be elected by simple majority vote of all other current Board of Director members. If the nominated Director does not receive enough votes to satisfy a simple majority vote, the position shall become or remain vacated for a period of one (1) year. All voting must take place in person at the May Board Meeting.

Section 3 – Officer Nominations and Elections

- a.** Only those persons who are eligible and who have signified their consent to serve shall be nominated for or elected to office.
- b.** Eligible persons will represent individuals who agree to serve the Association with its ‘best interest’ in mind. Additionally, individuals who agree to serve must have no prior criminal record supported by providing the necessary background checks performed by the State of Pennsylvania.
- c.** Notification of willingness to serve must be presented in writing to the Board of Directors between January 1 and March 15 of any calendar year. All candidates must also submit background check documentation at this point in time. Any candidate that has an unfavorable background check will be notified immediately by the current President or Vice President of the Association.
- d.** Election of any of the Board of Director positions will take place at the May General Membership Meeting. The new members to the Board of Directors shall be elected by simple majority vote of all qualified general members and current Board of Director members. General members gain qualification to vote by having attended AT LEAST 6 of the past 12 General Membership Meetings. If no general members qualify for vote at the May Board Meeting, the current Board of Directors will cast the deciding votes among the candidates. All voting must take place in person at the May General Membership Meeting.

Section 4 – Term of Office

- a.** The Director shall be elected to serve for a term of AT LEAST one (1) year with no maximum term limit.
- b.** All other Board of Directors positions shall be elected to serve for a term of two (2) years.
- c.** Terms shall commence on June 1 and end on May 31st according to their elected years
- d.** No one person may hold more than one elected Board of Director’s position at any one time.
- e.** A vacancy occurring in the Director position will be left vacant for the remainder of the unexpired term. A vote will NOT be made available to the current Board of Directors at this time.
- f.** A vacancy occurring in any other Board of Directors positions shall be filled for the unexpired term by a person appointed by a simple majority vote of the Board of Directors. A vote will NOT be made available to qualifying general members at this time.

ARTICLE IV – COMPETITION CHEERLEADING BOARD OF DIRECTORS

- I. President
- II. Vice President
- III. Secretary
- IV. Treasurer

ARTICLE V – DUTIES OF THE BOARD OF DIRECTORS

Section 1 – President

- a. The chief officer charged with overseeing the day-to-day administrative functions of the Association.
- b. Responsible for scheduling Board Meetings and General Membership Meetings.
- c. Leads all investigations of misconduct by any individual involved with the Association.
- d. Develop and maintain sponsorship relations for the Association.
- e. Provide resources and support for all other areas of the Association.
- f. Sign all written contracts approved by the Association’s Board of Directors.
- g. Coordinates the work of the Cheer Board of Directors to ensure that the best interests of the Association and the East Allegheny Scholl District are being served.
- h. serves as the liaison between the Association, the Governing Board of Directors and the East Allegheny School District. This also applies to any other municipal entity, as needed.
- i. Oversee the process of obtaining background checks on all prospective Officers.
- j. Take prudent and reasonable action in circumstances not covered.
- k. Perform any other duties as determined by the Governing Board of Directors.
- l. Will be an authorized signer on ALL bank accounts.

Section 2 – Vice President

- a. Responsible for registration of all participants of the Association.
- b. Performs any other duties as assigned by the President of the Governing Board of Directors.
- c. Act as aide to the President for all duties and performs duties of the President in her absence or inability to act
- d. Responsible for leading investigations into any and all disciplinary actions/issues.
- e. Responsible for managing age group classifications.
- f. Publicize, using all necessary means, the activities of the Association.

Section 3 – Secretary

- a. Keep an accurate record of the proceedings of all Board Meetings and General Membership Meetings. This should include all approved/non-approved motions.
- b. Prepare and disseminate minutes of the Cheer Board Meetings and General Membership Meetings.
- c. Prepare an agenda for all Cheer Board Meetings and General Membership Meetings. This should include both old and new business.
- d. Responsible for the preparation and counting of ALL voting ballots.
- e. Send ALL correspondence deemed necessary by the President and Cheer Board of Directors.
- f. Perform any other duties assigned by the President of the Cheer Board of Directors.

Section 4 – Treasurer

- a. Handle all monies received by the Association. This should include keeping an accurate record thereof and making deposits into the designated bank accounts of the Association.
- b. Pay all bills as authorized by the Cheer Board of Directors on behalf of the association.
- c. Will be an authorized signer on ALL bank accounts.
- d. Keep an accurate record of all receipts and disbursements for the Association via a trial balance and/or general ledger.
- e. Present current bank statements and monthly P&L statements at all Cheer Board Meetings, General Membership Meetings, and as requested by the Governing Board of Directors.
- f. Provide an annual financial report to the Cheer Board of Directors, which includes gross receipts and disbursements for the previous year following the close of each fiscal year.
- g. Perform any other duties as assigned by the President of the Cheer Board of Directors.

Section 4 – Failure to attend meetings

If any member of the Cheer Board of Directors fails to attend two (2) meetings without adequate excuse, within any fiscal year, he/she may be relieved of their duties with a simple majority vote of ALL other members of the Board of Directors

ARTICLE VI – MEETINGS

Section 1 – Monthly Meetings

a. The Association will meet NO LESS than one (1) time per quarter at a location and time that will be designated by the Cheer Board of Directors. Governing Board Meetings may also take place each month throughout the fiscal year. These meeting will be closed to the public. The President of the Cheer Board of Directors MUST attends the Governing Board Meetings. General Membership Meetings will take place on an as needed basis. All General Membership Meetings are open to the public. Notice will be posted on the Association’s Facebook page AT LEAST seven (7) calendar days prior to the meeting.

Section 2 – Special Meetings

a. Additional meetings can be called at the request of the President of the Cheer Board of Directors or by the Director/President of the Governing Board of Directors at any time and as necessary. These meetings MAY or MAY NOT be open to the public.

ARTICLE VII – NON BOARD OF DIRECTORS POSITIONS

Section 1 – Volunteer Positions

- I. Parent Liaison
- II. Fundraising Coordinator

Section 2 – Parent Liaison

- a. Responsible for resolving coaching, parent and/or fan disputes.
- b. Will receive all concerns and complaints and try to resolve them to the best of her ability.
- c. Responsible for getting parent interaction in regard to decorations and crowd support.
- d. Perform any other duties as assigned by the President of the Cheer Board of Directors.

Section 3 – Fundraising Coordinator

- a. Responsible for setting up fundraisers to help pay for cost of season.
- b. Will work with the Cheer Board of Directors to set up for two (2) MANDATORY fundraisers throughout the year.

c. Perform any other duties as assigned by the President of the Cheer Board of Directors.

ARTICLE VIII – AMENDMENT OF BYLAWS

Section 1 – Changes to Bylaws

a. Bylaw changes may be proposed at any time by any Officer of the Association. Any proposed changes must be submitted to the Cheer Board of Directors, in writing for consideration. Bylaw amendments will require a simple majority vote of the Cheer Board of Directors.

b. Interpretation and/or implementation of bylaws and any associated changes to the bylaws are the responsibility of the Cheer Board of Directors or the Governing Board of Directors.

ARTICLE VIII – ORGANIZATIONAL POLICIES

Section 1 – Miscellaneous Policies

a. The Association is organized exclusively for charitable, scientific, literary, or educational purposes within the meaning of Section 501c3 of the Internal Revenue Code or corresponding section of any future federal tax code.

b. The Association shall be comprised of anyone that resides within the East Allegheny Scholl District. Anyone residing outside of this boundary will be considered on a case by case basis and subject to the approval of the Governing Board of Directors.

c. No part of the earnings of the Association shall insure to the benefit of, or be distributed to its members, directors, trustees, officers or other private person.

d. Upon the dissolution of the Association, after paying or adequately providing for the debts and obligations of the Association, the remaining assets shall be distributed to a non-profit fund, foundation, or corporation which is organized and operated exclusively for charitable or educational purposes and which has established its tax-exempt status under Section 501(c) 3 of the Internal Revenue Code. Preferences shall be given to such organization(s) whose work specifically supports the activities of the East Allegheny School District and its students.

e. The Association will NOT discriminate against any individual on the basis of race, color, religion, age, gender, or national origin.

f. The most current edition of Robert's Rules of Order will be used to conduct both Board Meetings and General Membership Meetings.

g. The fiscal year of the Association shall be from January 1st through December 31st.